1. Applied in-depth understanding of course materials and tutoring tactics to help new students.
2. Communicated grammar rules clearly in easiest forms without overwhelming student.
3. Completed paperwork for monthly reports to administration concerning enrollment.
4. Varied teaching methods for verbal language instruction by expressing and selecting specific vocabulary clearly.
5. Maintained precise records and statistics on student progress and performance.
6. Monitored student progress, recorded scores and provided learning support for students in English studies.
7. Identified problems with students by clearly and effectively addressing issues.
8. Planned and organized lesson plans to meet changing deadlines and requirements.
9. Developed methods to teach independent study skills to help students excel academically.
10. Established working relationships with students and provided positive role models for academic dedication.
11. Spearheaded group tutoring sessions to help students struggling in similar areas.
12. Supported teacher instruction by discussing concepts and creating custom practice questions.
13. Interacted positively with individuals from different backgrounds, all levels of language experience and with variety of learning disabilities.
14. Created special handouts, study guides and assessments to evaluate and boost student knowledge.
15. Developed student confidence though attentive instruction in [Area of study], applying positive reinforcement strategies.
16. Stressed importance of good study habits and developed homework schedules, encouraging students to create personalized study plans.
17. Worked with students in classrooms, small study areas or home environments to provide educational support.
18. Collaborated with students to complete homework assignments, identify lagging skills and correct weaknesses.
19. Used [Software] and [Software] for word processing, spreadsheets, and database management.
20. Educated students on study tips and exam strategies.